

March 12, 2007

The regularly scheduled meeting of the Cleveland County Budget Board was called to order this 12th day of March, 2007, in the conference room of the Cleveland County Office Building by Vice-Chairman Rhonda Hall. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Rhonda Hall, Vice-Chairman
Dorinda Harvey, Secretary
F. DeWayne Beggs, Member
Saundra DeSelms, Member
George Skinner, Member
Rusty Sullivan, Member

Member Denise Heavner was absent at roll call and Chairman Bill Graves was absent.

Others present were: Christine Brannon, Tammy Howard, Dan Cary, Donna Roberts, David Mobley, and Doug Blaine.

After the reading of the minutes of the regular meeting of February 26, 2007, and there being no additions or corrections, Saundra DeSelms moved that the minutes be approved. Rusty Sullivan seconded the motion.

The vote was: Rhonda Hall, yes; Dorinda Harvey, yes; F. DeWayne Beggs, yes; Saundra DeSelms, yes; George Skinner, yes; Rusty Sullivan, yes.

Motion carried.

Vice-Chairman Hall called for New Business to approve the Transfer of Appropriations. George Skinner moved, seconded by Rusty Sullivan to approve the Transfer of Appropriations from General Government Maintenance & Operations, R2, \$13,980.00, to Sheriff's Board of Prisoners, B2B.

The vote was: Rhonda Hall, yes; Dorinda Harvey, yes; F. DeWayne Beggs, yes; Saundra DeSelms, yes; George Skinner, yes; Rusty Sullivan, yes.

Motion carried.

Vice-Chairman Hall asked for miscellaneous discussion and George Skinner stated the City of Moore is building a new building at Main and Broadway in Moore and he talked to the City of Moore to see if a courtroom and county office space could be included. The City of Moore was very much in favor of it, so if everyone could get an estimate of what office space was needed, the architect could draw a schematic of it and give it to the City of Moore. (Denise Heavner entered the meeting at this time.) The County would have to pay for the cost of building the county's space and Mr. Skinner would like to have this in a week or two.

The Courtroom would be about the same size as Judge Gaston's and Ring's are at the present time. The county could not try or should not try jury trials there but should have space for a jury.

Ms. Hall stated that domestics should not be done there either because there would have to be security there.

Sheriff Beggs agreed.

Mr. Skinner stated a deputy would be needed if there was a courtroom there.

Ms. Hall stated she was told that the elevator, in the connecting link dropped from the 4th floor, two floors this morning.

Dan Cary stated he heard the same thing.

Ms. Hall stated those elevators seem to be down a lot and Ms. Harvey added the ones in the County Office Building are also down a lot. Ms. Hall stated people are also getting stuck on them.

Vice-Chairman Hall called for discussion, consideration, and/or action on Revision of Plan for Bomb Threat and/or Fire Evacuation.

Sheriff Beggs wanted to know how the Board wanted to do this, just bring back some comments, hand the comments in and let the Sheriff's Office put something together and bring it back to the Board.

Ms. Hall asked if everyone had comments ready and Sandra DeSelms stated there were questions.

Ms. DeSelms stated in the contents it talks about monitors, office monitors, stairway monitors, and elevator monitors. In the Plan it looks like to her these are actually deputies (employees in the offices) and she is not sure it is a good idea.

Dan Cary replied when this Plan was developed there was not Sheriff's Deputies in the building on a regular basis and it was determined that each office would have an employee that would be responsible for doing certain things. A lot of things in the Plan will change since there are Sheriff's Deputies in the area. There have been people working on revising this Plan since the last Board meeting. People have been going through the Plan, recommendation will be made, changes will be made and the Plan will be brought back to the Board for approval.

Ms. DeSelms thinks that each official should only be responsible for their offices and the Sheriff's Office should be responsible for looking in the bathrooms, etc.

Mr. Cary stated they would still need a person from each office to scan around the office to inform the Sheriff's personnel that nothing is out of place before leaving.

Rusty Sullivan agreed with Ms. DeSelms that each office needed to be responsible for their office because each office would know if there was a box in the office that belonged, where the Sheriff's Office would not. Mr. Sullivan asked about tornados and fire, he would like to suggest that there be a drill at least once a year.

As far as a bomb threat there needs to be one person that says this is a viable threat evacuate the building and Mr. Sullivan agreed it needed to be the Sheriff's Office.

Sheriff Beggs doesn't want to get into a habit (he doesn't want to put anyone in jeopardy) of evacuating every time someone calls, because once the caller has learned that they can cause an evacuation then we are at the callers mercy. Sheriff Beggs stated it was the Officials call

as to whether or not to leave the building, he is not going to make someone stay here, he is just saying you are putting yourself in the position of being controlled.

Saundra DeSelms inquired about where the employees are to go during a tornado?

Dan Cary stated we are probably looking at going to the basement; it depends upon how much lead-time there is on the threat of a tornado. The secure area is the basement of both buildings.

Saundra DeSelms asked about the county getting a wheelchair for people who are disabled having problems getting out of the building?

Rusty Sullivan asked if this could be addressed in the Plan for special needs?

Dan Cary replied a wheelchair for each building.

Denise Heavner stated so much of this Plan does not pertain to this building and it is hard to decide or question anything because the Plan is so out of date. Ms. Heavner wanted to know if there was anyway it could be updated first and then looked at?

Mr. Cary stated that part of the plan is to go through the Plan and update everything and it would come back to the Board for approval.

Rusty Sullivan asked about the update to the Plan when it is finished would it be with the contingency with the security in?

Mr. Cary stated they probably would need to update the Plan to the way we are now with the understanding we will need to make an additional update later.

David Mobley stated that most of the things that can be done for both situations will be done and then make updates as the security equipment comes in. Mr. Mobley added he now has the equipment for the identification cards for employees, so if there is any office that has had anyone quit or terminated please let the Sheriff's Office know. The Sheriff's Office plans to keep everything like it was when the District Attorney's Office was doing it and then if there needs to be any changes the Sheriff's Office will let everyone know in order to get their input.

Dorinda Harvey expressed her concern about people using the County Office Building after hours and propping the doors open. Ms. Harvey told of an incident that happened last week.

Rhonda Hall spoke about door problems she was having in the court building.

Dorinda Harvey stated when the building was renovated all of the panic buttons were removed.

Rhonda Hall stated she still had hers but she didn't know if it worked.

George Skinner stated that the fire alarm system needed to be redone. Mr. Skinner said that during the day the deputies could instruct everyone that the building is on fire but at night the building could burn down before anyone passing by would know that the building is on fire.

David Mobley stated he had been in contact with Simplex the people who put the fire alarm system in, to get that kind of a notification system set up.

Rusty Sullivan brought the panic buttons again and David Mobley stated he had gotten some proposals, the buttons would be wireless, a repeater on every floor, and the buttons could be put anywhere in the office that you want them. For the County Office Building the price would be about \$9,800.00.

Sheriff Beggs stated there are also devices where he could tell where the officials were.

Denise Heavner brought up the issue of the stairwells that the doors are locked, this was discussed in the previous meeting.

Dan Cary stated there was a problem with the south stairwell in that the second and third floors do not allow free access from the stairwell into the floor area. You have to go all the way to the fourth floor. Mr. Cary stated that was a design problem when the building was renovated.

Denise Heavner stated that issue needed to be looked at when the Plan is looked at.

Sheriff Beggs stated he thinks the fire marshal needs to be called in and asked what is it going to take to get this to work the way we want it to.

Dorinda Harvey stated this has worried her so much that she now unlocks the door at 8:00 A.M. and it is not locked until 5:00 P.M.

Doug Blaine stated in the floor plans that may not have been designed as an emergency exit. It might just simply be an access between floors from the offices.

Mr. Blaine did address the fact that this building has a sprinkler system and when you sprinkle a building that reduces some of the building code requirements. Depending upon how the design was submitted for those particular stairwells; if they were not designed for public access then you might be okay. More discussion took place about the stairwells in different parts of the building.

George Skinner thinks this item needs to be stricken from the agenda and put back on when the Plan is ready.

George Skinner moved, seconded by Dorinda Harvey, to strike from the agenda discussion, consideration, and/or action on Revision of Plan for Bomb Threat and/or Fire Evacuation.

The vote was: Rhonda Hall, yes; Dorinda Harvey, yes; F. DeWayne Beggs, yes; Sandra DeSelms, yes; Denise Heavner, yes; George Skinner, yes; Rusty Sullivan, yes.

Motion carried.

Key cards for vendors delivering items and entering into the west parking lot were discussed. Letting a delivery truck that close to the building was a security concern.

There being no further business to come before the Board, George Skinner moved that the meeting be adjourned. Sandra DeSelms seconded the motion.

The vote was: Rhonda Hall, yes; Dorinda Harvey, yes; F. DeWayne Beggs, yes; Sandra DeSelms, yes; Denise Heavner, yes; George Skinner, yes; Rusty Sullivan, yes.

Motion carried.